

## BRANCH Implementation Checklist

All of the resources and materials referenced within this checklist can be found within the [BRANCH Implementation Toolkit](#). More information on BRANCH implementation in Cohort 1 can be found in the [BRANCH Final Report](#).

Please contact Charlotte ([charlotte.vieira@bmc.org](mailto:charlotte.vieira@bmc.org)) for any technical assistance and support as you plan for the implementation of BRANCH within your CHC. For additional BRANCH training and consultation support, or to build capacity for onsite clinical supervision of BRANCH, please contact a member of the [Clinical Training team](#).

<b>Clinic Set Up and Materials</b>	
<input type="checkbox"/>	Ensure appropriate space for conducting BRANCH sessions <i>This should ideally include space for private sessions and therapeutic play</i>
<input type="checkbox"/>	Ensure adequate technology for delivering BRANCH via telehealth, if appropriate
<input type="checkbox"/>	Organize BRANCH resources and materials within the clinic for easy access <ul style="list-style-type: none"> <li>▪ Brochures and other promotional materials</li> <li>▪ Scripts for introducing BRANCH – PCP and CHW/FP</li> <li>▪ BRANCH manual</li> <li>▪ Trauma screener</li> <li>▪ Trauma symptom screener</li> <li>▪ ASQ kit</li> <li>▪ Billing guidance for BRANCH</li> </ul>
<b>Staffing</b>	
<input type="checkbox"/>	Determine which BHCs will deliver BRANCH <i>TEAM UP provides training and consultation on BRANCH for all BHCs in order to develop early childhood capacity across all CHCs. Some CHCs may have all BHCs available for delivery of BRANCH while others may identify a subset of BHCs to deliver BRANCH.</i>
<input type="checkbox"/>	Identify how you would like CHW/FPs to support BRANCH, examples include: <ul style="list-style-type: none"> <li>▪ Introducing BRANCH to families</li> <li>▪ Supporting the completion of the ASQ</li> <li>▪ Engaging patient while parent/caregiver meets with BHC for parent-only session</li> </ul> <i>TEAM UP provides training and consultation on BRANCH for all CHW/FPs in order to develop early childhood capacity across all CHCs. It is up to each CHC to determine how their CHW/FPs will support the delivery of BRANCH.</i>
<b>Roll-Out of BRANCH</b>	
<input type="checkbox"/>	Introduce BRANCH to PCPs and others within the clinic who will be referring to BHC <i>PPT slides are available to support an introduction of BRANCH to PCPs</i>
<input type="checkbox"/>	Make available brochures, scripts, and other resource materials to support BRANCH introduction
<input type="checkbox"/>	Ensure PCPs and others know which BHCs will be delivering BRANCH to facilitate referral
<input type="checkbox"/>	Ensure PCPs and others know how CHW/FPs will be supporting BRANCH to facilitate referral
<b>Documentation and Supervision Support</b>	
<input type="checkbox"/>	Ensure PCPs, BHCs, and CHW/FPs know how to document BRANCH in respective BH Plans
<input type="checkbox"/>	Ensure BHC and CHW/FP clinical supervisor has necessary supports to provide ongoing supervision to staff delivering and/or supporting BRANCH